

# ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Kintyre Sheep Dog Trials	Scheme:	Leisure Dev
Project:	Running of national event in Campbeltown	Cost:	£6960
		Amount Requested:	£5457
		Grant Recommended:	£980
		Other Funding in Place:	Yes

### General Criteria

**Y – yes; N – No; N/A – not applicable)**

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

### Financial Check

<b><u>Leisure &amp; Education Development Grants</u></b> If over £2,000 have you sent this grant to finance?	Y
<b><u>Social Welfare Grants.</u></b> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

### Project funding

Application within 50% of total costs	y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	N/a
Publicity plans for A&B inclusion checked	y

### Child Protection

N/a

Have you checked that the organization is registered with <b><u>Disclosure Scotland?</u></b>	
Have you checked that the organization is registered with the <b><u>Care Commission?</u></b> (If applicable)	N/A
Does the organization comply with the <b><u>Children's Scotland Act (2003)</u></b>	
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	
Does the organization have a good practice guide?	
Does the organization have an equal opportunity policy?	
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	
Does the organization have procedures for managing confidential information?	

**Additional Information**

The Kintyre Sheep Dog Trials Association has secured the hosting of the Scottish National Sheep Dog Trials 2005. This is the first time that the event has been held in Kintyre.

Being a prestigious national event, spectators from over the UK will be attending in August 2005.

The local association is responsible for hosting and funding the event.

As well as the 150 competitors and 50 officials, there will be an expected 500 spectators each of the three days - giving a much needed boost to the economy locally.

This event will promote an aspect of the culture of the farming community.

**Specific Criteria**

The event falls within the criteria as follows:

- Sustaining and developing indigenous business
- Attracting inward investment
- Improving the skills and qualifications of the workforce
- A demand for the project locally
- Enhancement to quality of life for participants
- Impact on the local and wider community

Signed: Felicity Kelly

Assessment Officer

Date: April 2005